

Ian Gemmell: Direct Dialling Number: (01563) 576149

To: Councillors Taylor (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Macrae, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Ross, Dinwoodie and Carmichael.

14 September 2000

Dear Councillor

COMMUNITY SERVICES COMMITTEE - THURSDAY 21 SEPTEMBER 2000

You are requested to attend the meeting of the **Community Services Committee** to be held on **THURSDAY 21 SEPTEMBER 2000** at **1000 HOURS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

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B U S I N E S S

INTIMATE APOLOGIES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes:-

1.1 **SPECIAL LICENSING SUB-COMMITTEE OF 28 JUNE 2000** - (copy enclosed).



1.2 **SPECIAL LICENSING SUB-COMMITTEE OF 8 AUGUST 2000** - (copy enclosed).



1.3 LICENSING SUB-COMMITTEE OF 6 SEPTEMBER 2000 - (copy enclosed).

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- 2. BUDGETARY CONTROL SUMMARY STATEMENT - COMMUNITY SERVICES TO 28 JULY 2000 (PERIOD 4)** - Submit joint report dated 1 September 2000 (copy enclosed) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 28 July 2000 (Period 4).

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- 3. ABSENCE MANAGEMENT REPORT QUARTER 2 (30 APRIL - 30 JUNE 2000)** - Submit report dated 2 May 2000 (copy enclosed) by the Director of Community Services on absence rates for the Department of Community Services for the quarterly period ending 30 June 2000.

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- 4. STATUTORY PERFORMANCE INDICATORS** - Submit report dated 12 September 2000 (copy enclosed) by the Director of Community Services on the outcome of Statutory Performance Indicators within the Department for the period 1 April 1999 to 31 March 2000, and comparing the performance of the Department with the previous year where possible.

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- 5. NON-STATUTORY PERFORMANCE INDICATORS** - Submit report dated 31 August 2000 (copy enclosed) by the Director of Community Services on the development of Non-Statutory Performance Indicators within the Department of Community Services.

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- 6. THE NATIONAL CULTURAL STRATEGY "CREATING OUR FUTURE: MINDING OUR PAST"** - Submit report dated 24 August 2000 (copy enclosed) by the Director of Community Services advising of the publication, by the Scottish Executive of the first National Cultural Strategy entitled "Creating our Future: Minding Our Past".

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- 7. SURPLUS PROPERTY - TOURHILL LIBRARY, KILMARNOCK** - Submit report dated 22 August 2000 (copy enclosed) by the Director of Community Services seeking Committee approval to declare the former Tourhill Library property as surplus to the requirements of the Community Services Department.

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- 8. SURPLUS PROPERTY - NEW CUMNOCK SWIMMING POOL** - Submit report dated 11 September 2000 (copy enclosed) by the Director of Community Services seeking approval to close New Cumnock Swimming

Pool surplus to the requirements of the Community Services Department, subject to the agreement of a satisfactory lease with the New Cumnock Environmental Volunteers.

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9. **DISPOSAL OF FORMER CARETAKERS FLAT AT REAR OF CUMNOCK TOWN HALL** - Submit report dated 18 August 2000 (copy enclosed) by the Director of Community Services inviting the Committee to declare the former Caretakers flat and garden drying area to the rear of Cumnock Town Hall as surplus to the requirements of the Community Services Department.

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10. **GROUNDS MAINTENANCE DSO - PERFORMANCE MANAGEMENT AND PLANNING AUDIT** - Submit report dated 28 June 2000 (copy enclosed) by the Director of Community Services on the outcome of the Performance Management and Planning (PMP) Audit regarding the Grounds Maintenance DSO, which was carried out by Audit Scotland and on the agreed action plan to be implemented in response to the audit.

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11. **REMEMBRANCE SUNDAY - 12 NOVEMBER 2000** - Submit report dated 14 August 2000 (copy enclosed) by the Director of Community Services on arrangements made in respect of Remembrance Day services held in East Ayrshire in 1999 and proposing arrangements to be made for this years service.

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12. **CLEANSING - VEHICLE REPLACEMENT** - Submit report dated 28 August 2000 (copy enclosed) by the Director of Community Services advising of the vehicle replacement requirements of the Cleansing DSO in financial year 2001/2002, and seeking approval, in principle, for the acquisition of one refuse collection vehicle, one skip vehicle, one small street sweeping vehicle and one support vehicle.




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13. **REPLACEMENT OF PEST CONTROL/DOG WARDEN VANS** - Submit report dated 8 September 2000 (copy enclosed) by the Director of Community Services seeking approval for the acquisition of two replacement vans for the Environmental Health Section of the Department.

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14. **LICENSING OF HOUSES IN MULTIPLE OCCUPATION** - Submit report dated 31 August 2000 (copy enclosed) by the Director of Community Services on the introduction of mandatory licensing of houses in multiple occupation and on the administrative steps which require to be put in place in this connection.

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15. **AIR QUALITY REVIEW AND ASSESSMENT** - Submit report dated 31 August 2000 (copy enclosed) by the Director of Community Services advising of the production of the Second Stage Review and Assessment of Local Air Quality in East Ayrshire, and its submission to the Scottish Executive, and providing an update on the ongoing monitoring work being undertaken by the Environmental Health Service in this regard.

16. **CLOSED CIRCUIT TELEVISION** - Submit report dated 16 August 2000 (copy enclosed) by the Director of Community Services seeking approval to amend the Capital Programme to complete the CCTV programme for 2000/01.

17. **AWARDING OF CONTRACTS** - Submit report dated 5 September 2000 (copy enclosed) by the Director of Corporate Resources providing, for information, details of tenders which have been accepted in respect of Community Services contracts.

18. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A to the Act".
19. **BUDGETARY CONTROL SUMMARY STATEMENT - GROUNDS MAINTENANCE AND LEISURE MANAGEMENT TO 28 JULY 2000 (PERIOD 4)** - Refer to Exclusion of Press and public paragraph above.
20. **BUDGETARY CONTROL SUMMARY STATEMENT - REFUSE COLLECTION AND STREET CLEANSING TO 28 JULY 2000 (PERIOD 4)** - Refer to Exclusion of Press and public paragraph above.